

Section 5: School-Parent and Family Engagement Policy
HILLSIDE ELEMENTARY SCHOOL
Parent and Family Engagement Policy
2020-2021

With approval from the local governing board, HILLSIDE ELEMENTARY SCHOOL shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents and updated periodically to meet the changing needs of parents and the school. (20 U.S.C. § 6318[b][1])

This policy is distributed and made available to the community in the following manner:

Hillside's Policy was distributed to every student in the "First Day Packet." Students who enrolled or arrived after the first day of school, received the packet from the office staff at time of enrollment.

The school-level policy shall describe the means for how each school shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

(a) Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents and family members of their school's participation in the Title I, Part A program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

The annual meeting will be completed as follows:

Hillside presented the information from the District Title I Parental Involvement Policy (Name), in English and Spanish, during the Back to School Night.

(b) Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

The school offers flexible meetings as follows:

Parent meetings are scheduled by parent request and teacher availability. Back to School Night for parents are scheduled in the evenings from 5:00-6:30 p.m. ELAC (English Learners Advisory Council) is scheduled by parent request at 9:00 a.m. the third Tuesday of the month. SSC (School Site Council) is scheduled after school at 3:45 p.m. on the third Tuesday of the month, as teachers and administration are required members of the SSC. AAPAC (African American Parent Advisory Council) is scheduled for the second Tuesday of the month at 4:00 p.m. at the request of attending parents and teachers. PTA meets the third Thursday of the month at 4:00 p.m. and includes "Principal's Message" during which time the principal shares important information regarding Hillside's programs. Muffins with Administration are held 5-6 times a year at 9:00 am on a Friday mornings. The principal and vice principal meet with the parents and presents Title I information regarding student achievement, progress reports, CAASPP results, ELPAC information, and other topics of interest to our parents.

(c) Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan. (20 U.S.C. § 6318[c][3])

The school involves parents/family in the joint planning, review, and improvement of the Title I Program and school Parent-Family Engagement Policy in the following way(s):

Parent presidents from SSC, ELAC, PTA, and AAPAC are invited to meet with the Principal and Program Facilitator to go over the budgets for Title 1 (501) and LCAP 419. Parents who attended AAPAC, SSC, ELAC, and Muffins with Administration took a parent survey on iPads where they were able to give additional recommendations to include in the SPSA.

(d) The school provides parents of participating children with the following:

i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

The school will provide this information and opportunities in the following way:

The school offers several opportunities for parents to participate in the school’s Single Plan for Student Achievement during the SSC, ELAC, and AAPAC meetings. Parents are also provided opportunities to participate in Town Hall meetings designed to build parent capacity and allow a forum for comments/feedback. In addition, parents are given a survey to assist with identifying program strengths and growth areas. (****As well as Muffins)

(e) If the school-wide program plan is not satisfactory to the parents of participating children, parent comments regarding the plan will be submitted when the school makes the plan available to the LEA. (20 U.S.C. § 6318[c][5])

2.2 To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and LEA assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

(a) The school shall provide assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local assessments, the requirements of Title I, Part A, and how to monitor a child’s progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

The school will assist parents-family in understanding academic standards, assessments, and how to monitor their child’s achievement in the following ways:

Parents are invited to evening meetings to discuss/review student progress reports, as well as the parent meetings listed above: SSC, ELAC, AAPAC, and Muffins with Administration.

(b) The school shall provide materials and training to help parents to work with their children to improve their children’s achievement, **in the following ways:** (20 U.S.C. § 6318[e][2])

Parent Capacity Building Workshops (During Muffins)

(c) The school shall educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school, **in the following ways:** (20 U.S.C. § 6318[e][3])

Promote and host parent capacity building workshops in ELA, Math, Science, Black History, and other content areas that relate to the site focus.

(d) The school shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, **in the following ways:** (20 U.S.C. § 6318[e][4])

Provide opportunities such as:
Family Reading Nights
Kids That Code
Local Library
Career Day
Molina Health Care
YMCA

(e) The school shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

The school does this by

Flyers

Phone Calls
Remind App
Marquee
Text Messages
Class Dojo
Peach Jar
School Facebook Page

(f) The school shall provide such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

Muffins with Admin
PTA
SSC
ELAC
AAPAC

2.3 In carrying out the parent and family engagement requirements of this part, LEAs and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under 20 U.S.C. § 6311 in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

2.4 As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])

(a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

(b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])

i. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement; (20 U.S.C. § 6318[d][2][A])

ii. Frequent reports to parents on their children's progress; (20 U.S.C. § 6318[d][2][B])

iii. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and (20 U.S.C. § 6318[d][2][C])

iv. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])

2.5 Each LEA or school receiving funds under Part E of Title IV shall inform parents and organizations of the existence of Title IV. (20 U.S.C. § 6318[g])

San Bernardino City Unified School District does not receive Title IV, Part E funds.

